

Jastrzębiec, 20.02.2024

**Director of the Institute of Genetics and Animal Biotechnology  
of the Polish Academy of Sciences in Jastrzębiec  
opens call for the position of Assistant  
in the in the following areas: Biotechnology / Biomedicine / Molecular  
biology / Bioengineering**

based on the (Legal basis: Section 91(5) of the Act on the Polish Academy of Sciences of 30 April 2010 (Dz.U. (Journal of Laws) No.96, item 619) and Act on the Law on Higher Education and Science of 20 July 2018 (Dz.U. (Journal of Laws), item 1668, the Statute of the IGiHZ PAN, and the Regulations of Competition Procedure in Employment for Scientific Position in the Institute of Genetics and Animal Biotechnology of the Polish Academy of Sciences of 2 March 2020.

*The Institute of Genetics and Animal Biotechnology of the Polish Academy of Sciences has the HR Excellence in Research logo awarded by the European Commission to institutions which implement rules of the "European Charter for Researchers" and the "Code of Conduct for the Recruitment of Researchers".*

The Institute of Genetics and Animal Biotechnology of the Polish Academy of Sciences (IGAB PAS) in Jastrzębiec n/Warsaw is seeking for scientists with expertise and hands-on experience in **biotechnology / biomedicine using animal models / molecular biology / bioengineering**.

**As an Assistant Researcher in the IGAB PAS, you will:**

1. A review and compilation of the literature on issues related to current work and experiments in the laboratory;
2. Preparation of scientific publications and presentations at national and international conferences;
3. Planning and performing laboratory analyses;
4. Supervision of the technical efficiency of laboratory equipment

**Requirements:**

1. Master's degree or equivalent in: agricultural, biological, medical, veterinary or related sciences.
2. A minimum of 3 months of proven experience in laboratory work.
3. Scientific achievements are desirable, e.g. in the form of conference abstracts or original scientific papers.
4. Fluent written and spoken English.
5. Work under pressure and meet deadlines.
6. Demonstrate a very good ability to work in a team.

Detailed information on the requirements for candidates for the position at the link:  
<https://tinyurl.com/ighz-rules-of-procedure1-eng>

**Desired Qualifications:**

1. Organizational skills;



2. Reliability and timeliness;
3. Very good teamwork abilities;

**We can offer:**

1. Possibility to obtain a PhD degree.
2. Full-time employment.
3. Competitive salary.
4. Animal facilities (mice, rats, rabbits, sheep).
5. Modern laboratory equipment.
6. Strong institutional support in grant applications.

**The candidates are asked to submit the following documents:**

1. Letter of application,
2. Scientific biography,
3. A copy of a master's degree diploma,
4. List of publications, conference reports,
5. Cover letter,
6. Personal questionnaire (template on the web site: <https://tinyurl.com/ighz-pers-inf-form-word> word; <https://tinyurl.com/ighz-pers-inf-form-pdf> pdf),
7. Certificate confirming knowledge of English (in the absence of a certificate, knowledge of English will be checked during an interview).

**Link to the rules of procedure for competitions for research positions at the Institute of Genetics and Animal Biotechnology, Polish Academy of Sciences:** <https://tinyurl.com/ighz-rules-of-procedure1-eng>

**Direct link to website:** <http://www.igbzpan.pl/en/competitions-for-a-scientific-position-and-stipends>

**The whole documentation should be submitted to the secretariat of the Institute of Genetics and Animal Biotechnology of the Polish Academy of Sciences in Jastrzębiec n/Warsaw, Postępu 36A Street, 05-552 Magdalenka; during working hours between 8:00 a.m. and 3:00 p.m., by post or please send scans of all the documents by email: [application@igbzpan.pl](mailto:application@igbzpan.pl)**

**Publication date: Feb. 20<sup>h</sup>, 2024**

**Deadline for application: Mar. 5<sup>th</sup>, 2024 till 12:00 p.m.**

**Interview on-line - candidates will be notified of the date of the interview individually.**

**The Institute reserves the right to contact only candidates who meet the requirements described in the competition announcement and who submit a set of documents listed in the Annex to the Rules of the Procedure for Competitions when hiring for scientific positions.**



### INFORMATION OBLIGATION

1. The administrator of personal data collected during the recruitment process is the Institute of Genetics and Animal Biotechnology of the Polish Academy of Sciences, entered into the register of institutes of the Polish Academy of Sciences (kept by the Polish Academy of Sciences) under the number RIN-V-32/98, NIP no. 1230018381, REGON no. 000326196, address: Jastrzębiec, ul. Postępu 36A, 05-552 Magdalenka.
2. Personal data provided to the Administrator by the participants of the recruitment process will be processed in accordance with the provisions of the Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (OJ.EU.L. of 2016 No. 119/1, hereinafter referred to as "**GDPR**").
3. According to art. 5, 6, 7 and 13 of GDPR, the Administrator informs that:
  - a. Personal data provided by the participant of the recruitment process will be processed on the basis of art. 6 par. 1 letter a) of GDPR, i.e. on the basis of their consent and pursuant to art. 22<sup>1</sup> of the act of 26 June 1974 Labour Code (Journal of Laws 2018.917).
  - b. The following personal data are processed during the recruitment process: first name(s) and surname, image, names of parents, date of birth, place of residence (correspondence address), education, other personal details of the employee, including names and surnames and dates of birth of the employee's children if such data is necessary for the employee's use of special rights provided for in the labour law, the employee's PESEL number assigned by the Government Information Center of the Universal Electronic System for Registration of the Population (RCI PESEL), telephone number and e-mail address.
  - c. The person involved in the recruitment process has the right to request access to personal data, correct or remove it, as well as limit its processing, oppose to data processing, the right to transfer data and the right to submit a complaint to the supervisory body.
  - d. The person participating in the recruitment process has the right to withdraw consent to the processing of data at any time, which does not affect the legality of the processing which had been carried out on the basis of consent granted before its withdrawal.
  - e. Providing personal data by a person participating in the recruitment process is voluntary, however, the failure to provide it may prevent this process from being carried out.
4. In all matters related to the processing of personal data of persons participating in the recruitment process, please contact the Institute in writing at the following address: daneosobowe@igbzpan.pl.